

GALESBURG PUBLIC LIBRARY
BOARD OF TRUSTEES
Thursday, October 7, 2010

Present: Berlin*, Conolly, Hunigan, Kroll, McDonald, Muelder, Peterson, Phillips, Reichel. [9]
Absent: None.

Also present: Corinne Andersen (City Council Liaison), Pam Van Kirk (Library Director), Jane Easterly (Assistant Director), and Nancy Terpening (Library Staff).

CALL TO ORDER.

President Reichel called the regular monthly meeting of the Galesburg Public Library Board of Trustees to order at 4:30 p.m. on Thursday, October 7, 2010.

APPROVAL OF MINUTES

Peterson made a motion to approve the minutes of the September 2, 2010 regular board meeting. Muelder seconded. There was voice vote approval.

PRESENTATION OF EXPENSES AND PAYROLL—See attached lists.

Kroll presented the list of expenses, add-ons and estimated payroll.

Peterson questioned the payment to MSI. Mrs. Van Kirk explained that was for the repair to the automatic door opener on the men's room door. The control board was replaced.

The board asked about the Value-line subscription. Value-line is an investment publication that receives heavy daily use by patrons.

Kroll made a motion to approve the payment of the list of bills and estimated payroll in the amount of \$90,905.76 and add-ons in the amount of \$12,972.32 plus petty cash expenditures in the amount of \$679.66. Hunigan seconded.

Roll Call #1.

Ayes: Conolly, Hunigan, Kroll, McDonald, Muelder, Peterson, Phillips, Reichel. [8]

Nays: None.

Absent: Berlin. [1]

President Reichel declared the motion carried.

COMMITTEE REPORTS

Building Committee: Chairperson Peterson reported that the committee had not met.

Personnel Committee: Chairperson Phillips reported that the committee had not met.

Finance Committee: Chairperson Kroll said that the committee had met to view and discuss the slide show presentation of our budget to the City Council. Mrs. Van Kirk said that Kroll has done an outstanding job in creating the presentation. Muelder agreed. Currently, the library is scheduled to present their budget to the city council on November 15 as part of the non-service groups. The board expressed concern about not presenting at a regular council meeting as part of the meeting agenda. In the past, the library has always presented the budget at either a city council work session or at a regular council meeting.

*Berlin arrived.

Policy Committee: Chairperson McDonald reported that the committee had not met.

Foundation Board: The foundation had not met.

The logo contest deadline is October 15.

Mrs. Van Kirk said that we should know about the grant to fund the board retreat by October 20. She said that the board should keep November 6 open for the retreat. If we get the grant, another date will be scheduled. Kroll said that Q's restaurant would open for the board retreat if food was purchased from them.

ACTION ITEMS

Mrs. Van Kirk had requested tinting of the windows adjacent to the fiction area to protect the books and reduce the glare from cars parked along there.

Muelder made a motion to approve the window tinting on the windows adjacent to fiction for a cost of \$1,344. Phillips seconded.

Roll Call #2.

Ayes: Berlin, Conolly, Hunigan, Kroll, McDonald, Muelder, Peterson, Phillips, Reichel. [9]

Nays: None.

Absent: None.

President Reichel declared the motion carried.

In other action, Mrs. Van Kirk asked the board to consider changing the library card registration age to 16. She said that if the students had a valid driver's license with proof of address and birth date it would eliminate the need for a parent or guardian to register them for a library card. The board agreed that anything that can be done to encourage students to use the library should be done.

Phillips made a motion to approve the change of the library card registration age to 16. Berlin seconded. There was voice vote approval.

DIRECTOR'S REPORT

The board received copies of the departmental and Director's reports. Copies of these reports are attached.

The library received \$569 from a fundraiser held by the Civil War Discussion Group.

Karly Steele has been hired to replace Jill Gray as the Big Read coordinator and reference employee.

The Friends of the Galesburg Public Library agreed to purchase a Sony Reader, \$1,000 for additional surveillance cameras, prizes for teens and a disc repair machine.

The E-Pay paperwork has been submitted to the State of Illinois.

The members of the Resource Sharing Alliance will be voting on December 2 to make the RSA a separate entity from the Alliance Library System. Mrs. Van Kirk said that the RSA is financially stable and can continue to operate with little interruption to services. She also said that the Illinois State Library wants one statewide system to be created to serve all Illinois libraries. Currently, the Chicago area isn't ready to relinquish control and the southern systems aren't in a hurry to merge with anyone.

Locking cases to prevent the theft of music compact discs were discussed.

The ad hoc Technology Committee will need to meet to discuss possible changes in the IT personnel.

Kroll said that he had contacted Comcast regarding phone and Internet service. The cost would be \$374.60 per month doubling Internet-bandwidth, providing 5 phone lines, no long distance charge, free installation and two dedicated Internet lines (one for staff and one for customers). This is less than what the library currently pays for just Internet service. Phones would need to be purchased. Jane said that separate bandwidth for staff and patrons is preferred. The current lines are so slow that some staff had to wait over two hours this morning to do computer work. Our current system is negatively affecting service. The board felt that the cost could be recouped fast with the savings. Kroll will present the information at the next regular board meeting.

Phillips made a motion to adjourn. Hunigan seconded.

Adjourned: 5:40 p.m.

Secretary

President