

GALESBURG PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Thursday, March 5, 2009

Present: Asplund, Buck, Conolly, Hunigan, Kroll, McDonald, Peterson, Phillips, Reichel. [9]

Also present: Pam Van Kirk (Library Director) and Jane Easterly (Assistant Director).

CALL TO ORDER.

President Reichel called the regular monthly meeting of the Galesburg Public Library Board of Trustees to order at 4:30 p.m. on Thursday, March 5, 2009.

APPROVAL OF MINUTES.

Kroll made a motion to approve the minutes of the February regular board meeting. Phillips seconded. There was voice vote approval.

PRESENTATION OF EXPENSES AND PAYROLL –See attached lists.

Asplund presented the list of expenses, add-ons and estimated payroll.

Asplund made a motion to approve the payment of the list of bills and estimated payroll in the amount of \$98,951.03 and add-ons in the amount of \$40,767.96. Hunigan seconded.

Roll Call #1.

Ayes: Asplund, Buck, Conolly, Hunigan, Kroll, McDonald, Peterson, Phillips, Reichel. [9]

Nays: None.

Absent: None.

President Reichel declared the motion carried.

COMMITTEE REPORTS

Building Committee: Chairperson Peterson reported that the committee had not met. Mrs. Van Kirk reported that the Nair building on West Fremont is for sale. The building committee will tour the property. Johnson Building Systems contacted Mrs. Van Kirk about managing our building project.

The board will meet at 4:30 p.m. on March 12 to open the requests for qualifications for architects.

Mrs. Van Kirk presented a sheet of past demolition costs from Roy Parkin.

Personnel Committee: Chairperson Phillips reported that the committee had not met.

Finance Committee: Chairperson Asplund reported that the committee had not met.

Policy Committee: Chairperson McDonald reported that the committee had not met.

ACTION ITEMS

Mrs. Van Kirk reported that the library was over budget on some line items for FY2008. She presented the board with 2008 budget adjustments. Kroll suggested

that we need better communication with the city regarding our budget. The Big Read expenses were not posted as budgeted expenses.

Mrs. Van Kirk suggested the following money transfers to the 2008 budget:

Transfer \$12,041.27 from 41000 to 42000.  
Transfer \$900 from archive fund to 54500 Continuing Professional Education.  
Transfer \$10,000 from 71100 Computer Hardware/Software to 61700 Minor computer equipment.  
Transfer \$500 from Periodicals 67001 to 67000 Books.  
Transfer \$1,878.72 from AV to 67000 Books.  
Transfer \$1,000 from 86000 Contingency Fund to 67000 Books.

Kroll made a motion to approve the fund transfers and requested an explanation from the city. Hunigan seconded.

Roll Call #2.

Ayes: Asplund, Buck, Conolly, Hunigan, Kroll, McDonald, Peterson, Phillips, Reichel. [9]

Nays: None.

Absent: None.

President Reichel declared the motion carried.

## DISCUSSION

The Board received copies of the departmental and Director's reports. Copies of these reports are attached.

It was suggested that we participate in the Hometown Hundreds.

The GPL Foundation will meet at 5 p.m. on March 11, 2009.

The Friends of the Library donated \$4,700 towards the purchase of a new microfilm reader-printer. This is about half of the cost.

Kroll made a motion that the old microfilm reader-printer be declared surplus property. McDonald seconded.

Roll Call #3.

Ayes: Asplund, Buck, Conolly, Hunigan, Kroll, McDonald, Peterson, Phillips, Reichel. [9]

Nays: None.

Absent: None.

President Reichel declared the motion carried.

Peterson made a motion to adjourn.

Adjourned: 5:40 p.m.

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Secretary

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President