

GALESBURG PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Thursday, January 7, 2010

Present: Berlin, Hunigan, Kroll, McDonald, Muelder, Peterson, Reichel. [7]  
Absent: Conolly, Phillips. [2]  
Also present: Pam Van Kirk (Library Director), Jane Easterly (Assistant Director),  
Nancy Terpening (Library Staff).

CALL TO ORDER.

President Reichel called the regular monthly meeting of the Galesburg Public Library Board of Trustees to order at 4:30 p.m. on Thursday, January 7, 2010.

APPROVAL OF MINUTES.

Peterson made a motion to approve the minutes of the December regular board meeting as written. Kroll seconded. There was voice vote approval.

PRESENTATION OF EXPENSES AND PAYROLL –See attached lists.

Kroll presented the list of expenses, add-ons and estimated payroll.

There were two Ameren bills in December due to the billing cycle.

There were three payrolls in December.

The library transferred \$1,292,119.77 to the Galesburg Public Library Foundation.

Kroll made a motion to approve the payment of the list of bills and estimated payroll in the amount of \$1,402,601.73 and add-ons in the amount of \$19,293.13. Muelder seconded.

Roll Call #1.

Ayes: Berlin, Hunigan, Kroll, McDonald, Muelder, Peterson, Reichel. [7]

Nays: None.

Absent: Conolly, Phillips. [2]

President Reichel declared the motion carried.

COMMITTEE REPORTS

Building Committee: Chairperson Peterson reported that the committee had not met.

Personnel Committee: The committee had not met.

Finance Committee: Chairperson Kroll reported that the committee had not met.

Policy Committee: Chairperson McDonald reported that the committee had not met.

Foundation Report: The board received copies of the approved minutes for the foundation's November meeting and a report of the foundation account balances as of December 31, 2009.

Mrs. Van Kirk reported that all but \$99,000 has been transferred to the GPLF accounts. She said that now this will give us a better idea of how much money there really is to spend. She said that the foundation has received several donations in recent weeks.

Donor cards and a foundation logo are being developed.

After the resignation of Hippensteel, the foundation is in the process of adding another member.

#### ACTION ITEMS

Mrs. Van Kirk reported that Jeremy Karlin has offered to do pro bono work for the library's acquisition of building site property. It was suggested that the library pay acquisition expenses incurred by Mr. Karlin.

Kroll made a motion to accept Jeremy Karlin's offer of pro bono work for the acquisition of building site property and to approve \$1,000 for minor acquisition expenses incurred. McDonald seconded.

Roll Call #2.

Ayes: Berlin, Hunigan, Kroll, McDonald, Muelder, Peterson, Reichel. [7]

Nays: None.

Absent: Conolly, Phillips. [2]

President Reichel declared the motion carried.

#### DISCUSSION

The Board received copies of the departmental and Director's reports. Copies of these reports are attached to the file copy of the minutes.

The counter at the front door is broken. Mrs. Van Kirk unsuccessfully reset the counter. It will cost over \$900 for 3M to repair the counter. Mrs. Van Kirk will price a counter that mounts to the wall at the entrance to the library.

A radiator at the bottom of the basement steps started leaking before Christmas. The floor has been dried and the tiles will be replaced. If the tiles can't be replaced, an area rug might need to be purchased.

Mrs. Van Kirk will be participating in a celebrity boxing match against Larisa Good of the Warren County Library. The proceeds go to charity. The event will be held January 30, 2010 at the Kensington Ballroom.

Mrs. Van Kirk told the board that they needed to appoint a Freedom of Information officer. Kroll said that this shouldn't be the library director or the library president.

Kroll made a motion to appoint library employee Nancy Terpening as Freedom of Information Act officer. McDonald seconded. There was voice vote approval.

The board reviewed and revised a draft of the Illinois Freedom of Information Act Policy. The revised policy will be on the agenda for the February board meeting.

Board secretary Muelder read a thank you note from Jill Gray.

Peterson made a motion to adjourn. Muelder seconded. There was voice vote approval.

Adjourned: 5:25 p.m.

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Secretary

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President