

GALESBURG PUBLIC LIBRARY
BOARD OF TRUSTEES

Thursday, January 8, 2009

Present: Asplund, Buck, Conolly, Hunigan, Kroll, McDonald*, Peterson,
Reichel. [8]

Absent: Phillips. [1]

Also present: Pam Van Kirk (Library Director) and Nancy Terpening (Library staff).

CALL TO ORDER.

President Reichel called the regular monthly meeting of the Galesburg Public Library Board of Trustees to order at 4:30 p.m. on Thursday, January 8, 2009.

APPROVAL OF MINUTES.

Kroll made a motion to approve the minutes of the December regular board meeting. Peterson seconded. There was voice vote approval.

PRESENTATION OF EXPENSES AND PAYROLL –See attached lists.

Asplund presented the list of expenses, add-ons and estimated payroll.

The board noted that the AmerenIP bill seemed rather high. Kroll was concerned that not enough money had been budgeted for heating and cooling expenses for FY2009.

Mrs. Van Kirk said that MSI had taken care of some heating problems for the library.

The payment to Office Specialists was for the Internet furniture.

Mrs. Van Kirk explained that the invoice to Tucker Printing for the Lincoln books will be paid out of the Galesburg Community Foundation Grant and by a donation from the Friends of the Library.

Asplund made a motion to approve the payment of the list of bills and estimated payroll in the amount of \$80,936.90 and add-ons in the amount of \$41,206.05. Hunigan seconded.

Roll Call #1.

Ayes: Asplund, Buck, Conolly, Hunigan, Kroll, Peterson, Reichel. [7]

Nays: None.

Absent: McDonald, Phillips. [2]

President Reichel declared the motion carried.

*McDonald arrived.

COMMITTEE REPORTS

Building Committee: Chairperson Peterson reported that the committee had met to discuss possible building sites. Further information will be shared during the discussion portion of the meeting.

Personnel Committee: The committee had not met.

Finance Committee: Chairperson Asplund reported that the committee had not met.

Policy Committee: Chairperson McDonald reported that the committee had not met.

ACTION ITEMS

Mrs. Van Kirk reported that two of the twelve computers that will be ordered this year are needed now for the circulation department. They will have a 19" monitor and Vista. She said that the library gets special Alliance Library System pricing from Dell Computers. She said that there is no price advantage to ordering all twelve of the computers. Since we are not ready to roll out the other computers and have limited storage space, Mrs. Van Kirk recommended that we order the two computers from Dell.

Buck made a motion to order two computers from Dell for a cost of \$1,973.32. Asplund seconded.

Roll Call #2.

Ayes: Asplund, Buck, Conolly, Hunigan, Kroll, McDonald, Peterson, Reichel. [8]

Nays: None.

Absent: Phillips. [1]

President Reichel declared the motion carried.

DISCUSSION

The Board received copies of the departmental and Director's reports. Copies of these reports are attached.

The board received complimentary copies of the Lincoln book by Elizabeth Van Steenwyk. There will be an article about the book in the Register-Mail. We will kickoff the Big Read at the Martin Luther King breakfast on January 19, 2009.

The new security system is installed.

The new alarm system has been installed and tested.

The Galesburg Public Library Foundation received a gift of \$1,000 from Elizabeth Means. The foundation application has been reviewed by the IRS examiner and is headed to the supervisor.

The Friends of the Library purchased a workstation in circulation, Wii console and controllers, and a popcorn machine.

Mrs. Van Kirk reported that the library has been included in the City's Strategic Initiative. The library is considered a quality of life project for the proposed economic stimulus package.

Paperwork will not be required for the Linda Gunther Living Trust money. The library will receive a check from the liquidated IRA.

The board reviewed the site analysis of potential building locations for the library and discussed the building committee's recommendations. Mrs. Van Kirk distributed building construction project notebooks to the board members. The building committee had extensively discussed every site at their committee meeting. Peterson said that the committee selected the O.T. Johnson property, Econofoods on East Main, and ShopKo as sites to consider for a library building.

The board felt that the O.T. Johnson site was a nice location but not large enough for the expansion that the library needs. The ShopKo site has ample space and the building has been well-maintained but the board felt that the library should be centrally located. There is also a problem with ingress at the ShopKo site.

The board decided that the Econofoods property has the most potential. It is considered as part of the downtown redevelopment plan. The property is centrally located and easy to reach for walkers and bus riders. The board will meet on January 22, 2009 at 4:30 p.m. to review the request for site analysis qualifications.

Hunigan thanked the board for the cards and calls that he received during his recent illness.

Adjourned: 5:55 p.m.

Secretary

President