

GALESBURG PUBLIC LIBRARY  
BOARD OF TRUSTEES

Thursday, February 5, 2009

Present: Asplund, Buck, Conolly, Kroll, McDonald, Peterson, Phillips, Reichel. [8]

Absent: Hunigan.

Also present: Pam Van Kirk (Library Director), Jane Easterly (Assistant Director), and Nancy Terpening (Library Staff).

CALL TO ORDER.

President Reichel called the regular monthly meeting of the Galesburg Public Library Board of Trustees to order at 4:30 p.m. on Thursday, February 5, 2009.

APPROVAL OF MINUTES

Kroll made a motion to approve the minutes of the January 8, 2009 regular board meeting as written. Phillips seconded. There was voice vote approval.

Kroll made a motion to approve the minutes of the January 22, 2009 special board meeting as written. Phillips seconded. There was voice vote approval.

PRESENTATION OF EXPENSES AND PAYROLL—See attached lists.

Mrs. Van Kirk explained that the payment to Northern Illinois University was for a lost interlibrary loan book.

Asplund presented the list of expenses, add-ons and estimated payroll.

Asplund made a motion to approve the payment of the list of bills and estimated payroll in the amount of \$114,105.00 and add-ons in the amount of \$21,829.30 plus a \$985.09 E-rate credit. Peterson seconded.

Roll Call #1.

Ayes: Asplund, Buck, Conolly, Kroll, McDonald, Peterson, Phillips, Reichel. [8]

Nays: None.

Absent: Hunigan. [1]

President Reichel declared the motion carried.

## COMMITTEE REPORTS

Building Committee: Chairperson Peterson reported that the committee had not met but that he had gone with Mrs. Van Kirk and Reichel to a site selection meeting at the city manager's office. The city manager was surprised by the Econofoods site suggestion but he could see some possibilities with the idea. He told Mrs. Van Kirk via email that while the library does due diligence they need to get a one year option on the property.

Mrs. Van Kirk called Judy Gorham regarding the purchase of the Econofoods site. Ms. Gorham was unable to contact the realtor for the site. She did get the market value of the land and building from the assessor's website. The lot's 2008 market value is \$347,560 and the building's is \$490,140. Ms. Gorham said that when looking at the Econo property we should look at the land value minus demolition. We would need money down with an option to buy the property. The contract needs to include terms pending site evaluation and financing. There could be gas tanks under the parking lot.

Mrs. Van Kirk sent request for qualifications letters to architects. She is forwarding the building program to interested architects. She has currently heard from two architects.

Mrs. Van Kirk said that Roy Parkin is putting together a package of information for Congressman Phil Hare for the stimulus plan. The library will be included in this information.

Kroll suggested that one or more members of the library board volunteer to sit on the city's vision board. Reichel named Kroll to that position. Kroll will write a letter volunteering to serve on the vision board.

Personnel Committee: Chairperson Phillips reported that the committee had not met.

Finance Committee: Chairperson Asplund reported that the committee had not met.

Policy Committee: Chairperson McDonald reported that the committee had not met.

## ACTION ITEMS

There were no action items.

## DIRECTOR'S REPORT

The board received copies of the departmental and Director's reports. Copies of these reports are attached.

Mrs. Van Kirk reported that a customer had her purse stolen from the young adult area. The theft was caught on our new surveillance cameras and the information was turned over to the police. The young man, an expelled GHS student, was taken into custody at the library a few days later. He was meeting with his tutor at the time. The purse and its contents were not found. The tutor has made arrangements to meet the student at another site.

Mrs. Van Kirk requested approval to ban the thief for one year. The board agreed to the ban. Kroll was the only dissenting vote stating that he hated to ban a kid.

The Galesburg Public Library Foundation has been established. The foundation board will be meeting soon.

The staff has been discussing ways to fill the void left by the departure of Waldenbooks. Cynthia Heather is designing a display for the Waldenbooks entrance. The display will highlight programs and services of the library. The cost for renting the spot is \$25/month.

Asplund left.

The library has been much busier this year. The reference desk has answered almost 800 more questions during January 2009 than the previous January. Internet usage has also increased.

Mrs. Van Kirk has contacted Office Specialists regarding an ongoing problem with our computer system. She is paying an hourly rate for a block of hours. R-Cubed is still working for us.

Adjourned: 5:15 p.m.

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Secretary

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President