

GALESBURG PUBLIC LIBRARY
BOARD OF TRUSTEES
Thursday, August 4, 2011

Present: Berlin, Conolly, Hunigan, Kroll, McDonald, Muelder, Peterson, Phillips, Reichel. [9]
Absent: None.

Also present: Corine Andersen (City Council liaison), Jane Easterly (Co-Interim Director),
and Nancy Terpening (Co-Interim Director).

CALL TO ORDER.

President Reichel called the regular monthly meeting of the Galesburg Public Library Board
of Trustees to order at 4:30 p.m. on Thursday, August 4, 2011.

On behalf of the Galesburg Public Library Board of Trustees, President Reichel issued a
formal apology to the press and public for failing to comply with the Open Meetings Act by
not notifying the public of the meeting at which the new library director was hired. He said
that it was not the intent of the board to mislead the public. He also said that the board would
review the Open Meetings Act at a board meeting in the near future.

Library patron Jeremy Fickling addressed concerns about the library's present Internet policy
to the board. He felt that parents should be able to use their children's cards to gain extra time
on the Internet computers even without a child being present. The board explained that the
policy was in place so that all patrons could have access to the Internet computers. They also
said that there are not enough computers for our patrons to have unlimited usage and that is
why the policy is in place. Kroll said that the library does have wireless service. He said that
patrons with laptops can use the wireless service for as many hours as necessary. Mr.
Fickling thanked the board the opportunity to express his concerns. He then left.

APPROVAL OF MINUTES

Peterson made a motion to approve the minutes of the July 7, 2011 regular board meeting.
Berlin seconded. There was voice vote approval.

APPROVAL OF SPECIAL BOARD MEETING MINUTES

Kroll made a motion to approve the minutes of the special board meeting minutes but with the
removal of the names of library director candidates that weren't offered the position. Berlin
seconded. There was voice vote approval.

PRESENTATION OF EXPENSES AND PAYROLL—See attached lists.

Kroll presented the list of expenses, add-ons and estimated payroll.

Kroll said expenses are higher this month because there were three payrolls and our annual payments to the Resource Sharing Alliance and OCLC (Illinois Heartland Library System) were included.

Kroll made a motion to approve the payment of the list of bills and estimated payroll in the amount of \$118,235.59 and add-ons in the amount of \$75,238.98 plus petty cash expenditures in the amount of \$330.36. Peterson seconded.

Roll Call #1.

Ayes: Berlin, Conolly, Hunigan, Kroll, McDonald, Muelder, Peterson, Phillips, Reichel. [9]

Nays: None.

Absent: None.

President Reichel declared the motion carried.

COMMITTEE REPORTS

Building Committee: Chairperson Peterson reported that the committee had not met.

Personnel Committee: Chairperson Phillips reported that the committee had not met.

Finance Committee: Chairperson Kroll said that the committee had not met.

Policy Committee: Chairperson McDonald reported that the committee had not met.

Foundation Report: Hunigan reported that the Galesburg Public Library Foundation board did not meet last month so there was no report.

ACTION ITEMS

President Reichel said that since the board did not want the new library director to begin her position under a cloud of suspicion, a second vote to hire her would be taken.

Muelder made a motion to approve hiring Harriett Zipfel for the position of library director beginning August 29, 2011. McDonald seconded.

Roll Call #2.

Ayes: Berlin, Conolly, Hunigan, Kroll, McDonald, Muelder, Peterson, Phillips, Reichel. [9]

Nays: None.

Absent: None.

President Reichel declared the motion carried.

Financial Secretary Kroll presented the board with the proposed budget of \$1,505,551 for FY2012. He explained that this budget is \$338 less than the 2011 budget. It is a very lean budget but meets the board's wish to not increase over the last budget. There are increases in workers' compensation, unemployment, and health insurance. He decreased the AV materials budget and the maintenance budget. The proposed budget does allow a 2% salary increase for staff.

Kroll explained that the board will need to increase the levy request due to reductions in other revenue sources. The city manager and the city finance director have said that there will be a reduction in replacement taxes. The library lost a grant for the Big Read program. E-rate funding will also decrease.

Kroll also said that unless something changes by next year, the board may have to make some hard choices regarding staffing and library operations for the 2013 budget.

Hunigan complimented Kroll on the fine job he did preparing the budget.

Hunigan made a motion to approve the proposed 2012 budget of \$1,505,551 as presented. Berlin seconded.

Roll Call #3.

Ayes: Berlin, Conolly, Hunigan, Kroll, McDonald, Muelder, Peterson, Phillips, Reichel. [9]

Nays: None.

Absent: None.

President Reichel declared the motion carried.

Nominating Committee Chairperson Peterson presented the slate of officers for the coming year. Peterson nominated the following: Reichel, President; Muelder, Vice-President; Berlin, Secretary; Kroll, Financial Secretary.

Reichel asked for nominations from the floor. There were no further nominations. Kroll moved to close the nominations. Hunigan seconded. There was voice vote approval.

Peterson made a motion to elect the slate of officers as presented. Hunigan seconded. There was voice vote approval.

DIRECTOR'S REPORT

The board received copies of the departmental reports. Copies of these reports are attached to the file copy of the minutes.

Ms. Easterly reported that the Alliance Library System has joined with other systems across central Illinois to form the Reaching Across Illinois Library System (RAILS). She explained that due to funding cuts by the State of Illinois the former nine library systems have combined into three systems: Chicago, RAILS, and the Illinois Heartland Library System located in the southern third of Illinois. She did not think that the center at East Peoria would close since it is a hub for interlibrary loan delivery. The Illinois State Library is required to fund the Talking Book Center and interlibrary loan services. Kroll suggested receiving regular reports on the progress of RAILS.

The board was excited to hear that book club kits will be available for circulation. Ms. Easterly explained that the majority of the books were donated to the library by Bloomington Public Library.

Mrs. Terpening reported that the library has received a number of book donations in excellent condition that have been used to switch out several of our popular authors. This helps the library replace tired old books without any cost.

Galesburg Public Library has been named as one of the charities for the Dick Blick Charity Walk in October. We have already received over \$60 from them.

The Galesburg Public Library Foundation is one of Cherry Street Restaurant's charities for the month of August. On August 23 the restaurant will donate 25% of the food proceeds to the foundation.

The Friends of the Library book sale will be held on Saturday, September 10 along with a free ice cream social and an opportunity to "Meet the New Director".

Kroll said that he had approached the county sheriff regarding the start of a small library of books that would be housed at the jail for the prisoners. The sheriff felt this was a good idea as long as the books are appropriate. Approximately 100 books that have been donated for the Friends of the Library book sale would be used for the jail library. Ms. Easterly will collect the books for Kroll.

Phillips made a motion to adjourn. Muelder seconded.

Adjourned: 5:15 p.m.

Secretary

President